

**Starting Point: Need to find information on “ The American Dream”**

**A. Search** (A short look into your textbook often helps ...)

- a) **snowball search: e.g. start with wikipedia, go on from there ...**
- b) **Search Engines (English)**

[Google](http://www.google.com) (http://www.google.com)

[Alltheweb](http://www.alltheweb.com) (http://www.alltheweb.com)

[AltaVista](http://www.altavista.com) (http://www.altavista.com)

[Hotbot](http://www.hotbot.com) (http://www.hotbot.com)

[Lycos](http://www.lycos.com) (http://www.lycos.com)

[Webcrawler](http://www.webcrawler.com) (http://www.webcrawler.com)

**The American Dream** (e.g. at www.google.com “the american dream ⇒ **5,7 million hits** ...)

- ↓
- a) Erweiterte Suche...“...“ Im Titel .... „...“ Datum, Sprache ...
  - b) Change searchwords „American Dreams“ ... **+ history** , .... **+ definition**  
*reduce number of hits!*

**B. Did I find what I need?**

1. Read Introduction ...

2. Search for your searchwords in page (*Bearbeiten – suchen*) - is this what you are looking for?

**Evaluation/Reliability of source ?**

**Questions to check:**

- Author/Institution that published article (web address?)
- When published??
- Crosscheck content with books, (online) encyclopedia, ...

**C. What to do with pages you’ve found?**

- a) **Save** webpage as (speichern unter) ... in carefully chosen (new) folder, using a clear and unique name (In this folder an .html-file and a folder with the same name should appear!)  
Original URL can be found by opening html-page, right-click into page and choose **show source-code** (Quelltext anzeigen). At the beginning you should find something like <!-- saved from url=http://www.americansc.org.uk/Online/American\_Dream.htm -> Also note date!
- b) Mark interesting passages with mouse (move over text with left button pressed), then right-click into marked area and choose **copy** (Kopieren). Then open e.g. a new word-document and right-click **paste** (Einfügen)to insert saved passage into document! Also copy web-address from browser and paste it into word-document and add date!
- c) If you cannot copy a page (e.g. flash, protected contents ...) make a screenshot by pressing the print (Druck) key on your keyboard! Your screen (not the entire webpage) is saved as an image, which you can now paste into e.g. a word document).
- d) If what you’ve found is a .pdf-file, you must use the **save** button (image of floppy-disk) of e.g. the Acrobat Reader, not that of the web-browser!
- e) If you’ve found the right combination of searchwords e.g. in google, you can also save your google-search result by saving the page!
- f) If you just need a picture, right-click on it and choose **copy** (Kopieren) or **save image as** (Bild speichern unter) to insert the image into an existing document or save it as a single file. Remember **also** to save URL and date!